



## **Merrillville Community Schools Extended Daycare Program**

Registration for Merrillville Schools Extended daycare program for the school year 2014/2015 **will begin August 4, 2014** at the Community Services Office/ Administrative Service Center located at 6701 Delaware Street. Summer office hours are 7:30 a.m. – 3:00 p.m. Please bring your completed registration packet with you. Registration can also be completed by printing the forms from the corporation website @mvsc.k12.in.us and faxing them to us at (219) 650-5316. A tuition deposit is required at that time. Your child is not “officially” registered until payments are finalized.

**Effective beginning with the 2014-2015 school year, all tuition payments for Merrillville Schools Extended Daycare are to be CREDIT CARD or Money Orders ONLY (no cash or checks).**

Parents who choose to pay with Credit cards must pay online by visiting @mvsc.k12.in.us under the before and afterschool care link. This method allows you to pay tuition monthly eliminating the need to visit the Community Services office to provide payment for your child’s services on a monthly basis. Parents who choose to pay by Money Order can either stop into the Community Services Office located in the Administrative Service Center or mail payment to 6701 Delaware Street. Tuition fees are due each month by the last business day of the month prior to services being provided.

These changes are required to enable the Merrillville Community School Corporation to effectively run the Extended Daycare operation. Your assistance and cooperation is appreciated.

Questions? Contact Tish Beatty in the Community Services office Offices at (219)756-5922.